ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

HIGHLIGHTS OF THE MINUTES OF THE EXTENDED MEETING HELD ON 14.02.2019

At the Extended Meeting of the IQAC held on 14.02.2019 for the academic year 2018-19, the following were some of the suggestions given by the external experts on maintaining and raising the level of excellence of the college:

1. Autonomy could be exploited to its fullest extent in a novel way.

2. Offer MOOC Courses and extra credits can be given, get approval in advance from the University of Madras and the board of studies.

3. International collaborations should be made mandatory, when opting for International courses and twinning programmes, Short term courses abroad (with credits)

4. The credits assigned for the Undergraduate Programmes should be increased.

5. Extra optional credit paper, Self-Study paper could be offered for fast learners.

6. One skill based or job oriented course per department, should be made mandatory and should be approved by Government, Academics, Board, Council and BOS.

7. To start incubation and start up centres keeping in mind the NAAC criterion on Research and Innovation.

8. Students undergoing Internship programmes offered by the Jawaharlal Nehru Centre for Advanced studies & Research, Bangalore should be given extra credits.

9. Students should concentrate on various internship programmes offered by the Ministry.

10. Funding from TANSCHE, ICSSR, ICMR and DRDO should be identified and tapped as alternatives for UGC funding.

11. CSR funds and MOU from industrial sectors available to be utilized.

12. Publications in indexed, Scopus and Web of Science should be improved. Each faculty must have at least one paper publication in a Scopus journal.

13. The Programme Outcome, Programme Specific Outcome and Course outcome of the curriculum should be uploaded on the website.

14. Alumni associations should be registered.

ACTION TAKEN REPORT

Most of the suggestions given by the committee have been implemented by the departments either partially or fully.

1. During the curriculum revision, 2019-20, 55 new courses were introduced and course content was updated. All the business studies programmes and Economics have introduced a Unit on GST

2. OBE has been adopted across all programmes of the college. IQAC organized a Workshop on OBE on 29 th July 2019. The Syllabus with the Programme Outcome, Programme Specific Outcome and Course outcome is available on the college website.

3. Extra credits are given to students completing courses on Swayam and NPTEL.

4. MOOC is offered to advanced learners to help earn an extra credit. In the forthcoming curriculum revision incorporation of MOOCs is planned in alignment with TANSCHE and UGC Guidelines. Extra credits are given to students completing courses on Swayam and NPTEL. 2280 students registered for SWAYAM NPTEL in 2019.

5. Self-study Electives have been introduced for advanced learners. Students have been doing internships at Jawaharlal Nehru Center for Advanced studies & Research, Bangalore and our student has won the opportunity to go to NASA.

6. 18 Value added courses of more than 30 hours duration each were offered during the academic year 2019-2020

7. IQAC organized workshops and training for faculty for LMS and OERs. An LMS on the Moodle platform has been customized for Ethiraj College and will be made available to student use shortly. Teachers have been adding content to the Learning Management System to complement their teaching. Flipped and blended pedagogy are used by faculty.

8. Following Centres were inaugurated to enhance Research and Innovation in College on 2nd March , 2019

- IPR cell, Incubation cell, Research and Consultancy cell, Corporate Training Cell, Student Development cell, Institutional social responsibility cell
- Incubation cell signed a LOC with BYST for mentorship programme by experts to students and faculty and a separate room with basic facilities is available for incubates.

9. The IPR workshop was organised by the students' union for the students and the IQAC for the faculty and the research scholars.

10. In 2019, the following students were selected under American Transfer Programme to Concordia University:

   - Archana Suresh
   - Vaishnavi Senthil
   - Mitram Pillai

   A Memorandum of Association with Binghamton University, New York has been signed
   The Department of Chemistry has signed an MoU with an NGO GO4GURU, which is an educational services based organization , HQ at Virginia Ms Shalini Palani has won a free trip to NASA.

11. Faculty were encouraged to apply for more Projects by tapping private institutions and organizations offering such projects as ICMR, DRDO, TANSCHE, ICSSR and ICMR as alternatives for UGC funding. Workshops, Seminars and conferences were organized by funds from ICMR, TNSCST, TANSCHE, DST by the departments and the IQAC.
   Dr. Sudha Parimalam received a project from TNSCST, 2019-2020
   DBT Star College Scheme Task force meeting was attended 2020

12. IQAC organised workshops to familiarise all stakeholders with NAAC. Management meetings with Faculty, Students and Non Teaching staff was organised reflecting the impetus towards a participative management. Annual Students Satisfaction Survey has been organised and the analysis reports has been shared

13. The syllabus with Programme Outcome and Course Outcome is available on the college Website.

14. The Alumni association of Ethiraj College has been registered.

15. The IQAC in fulfilling its role and responsibilities as a catalyst for improvement and development of the college has participated in the preparation of the Charter for Ethiraj College with an Action Plan.

ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

HIGHLIGHTS OF THE MINUTES OF THE EXTENDED MEETING

11.09.2020

At the Extended Meeting of the IQAC held on 11.09.2020 for the academic year 2019-20, the following were some of the suggestions given by the external experts on maintaining and raising the level of excellence of the college:

1. Equip teachers to provide quality online education during the pandemic.
2. Collect feedback on Online Teaching.
3. Increase the number of smart classrooms for blended learning after the lockdown.
4. Steps to be taken to include Department Research journals into the UGC CARE List of Journals.
5. Establish a centralised documentation centre to update the activities of the College periodically to make the NAAC process hassle-free and effective.

ACTION TAKEN REPORT

Most of the suggestions given by the committee have been implemented by the departments either partially or fully.

1. Faculty members were trained in pedagogy and communications tools to equip them for online and blended classes. Webinars and online workshops were organised by individual departments during May 2020 onwards to prepare for the pandemic. IQAC organised 2 workshops in July 2020. LMS for the college is set up. Faculty training for three batches has been completed and other teachers will be trained for launching LMS in October 2021.

2. A survey was organised by the IQAC to understand student's perception of learning online and students' access to technological devices outside of the classroom. The survey results were collected and measures were taken to address student requirements.

3. A separate section on online teaching is included in the Student's Satisfaction Survey 2020-21 by the IQAC. The results are being analysed.

4. Department publishing research journals are taking steps to be listed under the UGC CARE List of Journals.

5. ERP modules on Payroll, Student and Faculty profile are being added to the existing examinations, admissions, and library automation modules.